



*State of Louisiana*  
DIVISION OF ADMINISTRATION  
OFFICE OF RISK MANAGEMENT

M. J. "MIKE" FOSTER, JR.  
GOVERNOR

MARK C. DRENNEN  
COMMISSIONER OF ADMINISTRATION

December 1, 2003

Jill White  
Assistant Vice President  
Marsh USA, Inc.  
1601 Elm Street  
Suite 2100  
Dallas, TX 75201-4722

RE: RFP IT10 #04-223

Dear Ms. White:

The Louisiana Office of Risk Management is pleased to inform you that your firm has been tentatively selected as the Contractor for the above referenced project. Provided no protest regarding this award is received before the close of business on December 15, 2003, the Department intends to enter into a contract with your firm. The proposal you submitted to us will be used along with the contract terms included in the RFP as the basis for a contract, which is subject to approval by the Louisiana Office of Contractual Review and the Louisiana Department of Civil Service.

The Office of Risk Management requests that an authorized representative(s) from Marsh USA, Inc. attend a contract negotiations meeting scheduled 10:30 a.m., Monday, December 15, 2003 at 1201 N. 3<sup>rd</sup> Street, Suite G-192, Baton Rouge, LA 70802. Negotiations will include, but may not be limited to, your schedule of prices and clarification of the scope of services included in your proposal. This will form the basis of the scope of work in the contract.

Thank you for submitting to us an excellent proposal. The Office of Risk Management looks forward to working with your firm toward the successful completion of the project.

Sincerely,

A handwritten signature in blue ink, appearing to read "J.S. Thompson, Jr.", written over a horizontal line.

J.S. "Bud" Thompson, Jr.  
State Risk Director